

Mayor Jonathan F. Mitchell  
Chairperson, Ex-Officio  
Colleen Dawicki  
Vice Chairperson  
Joshua Amaral  
Christopher Cotter  
Joaquim B. Livramento, Jr.  
Bruce Oliveira  
John A. Oliveira

**NEW BEDFORD SCHOOL COMMITTEE**  
PAUL RODRIGUES ADMINISTRATION BUILDING  
455 COUNTY STREET NEW BEDFORD, MASSACHUSETTS  
TELEPHONE: 508.997.4511



**Thomas Anderson**  
Superintendent of Schools  
Secretary, School Committee



## **FINANCE SUB-COMMITTEE MEETING**

**Thursday, April 8, 2021 at 6:00 P.M.**

VIRTUAL PLATFORM FOR PUBLIC

Paul Rodrigues Administration Building  
455 County Street, New Bedford, Massachusetts

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*This Meeting is being held fully remotely in accordance with the Governor of Massachusetts' March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law G. L. c. 30A, Section 20. Please join the meeting link on the New Bedford Public School website: [www.newbedfordschools.org](http://www.newbedfordschools.org)*

## **AGENDA**

### **A. ROLL CALL / CALL TO ORDER**

### **B. APPROVAL OF MINUTES**

1. February 2021
2. March 2021

### **C. REPORTS**

1. Finance Reports
2. Fiscal Reports
3. Excess Surplus Property Report February 2021
4. Excess Surplus Property Report March 2021 - Transportation

### **D. NEW BUSINESS**

1. Bus Contract Option Renewal
2. Donation Acceptance Request Forms
3. Balance Out Accounts Memo
4. Food Service Capital Projects
5. Fiscal Year 2022 Draft Budget
6. Net School Spending Update
7. Vehicle Purchase

### **E. ADJOURN**

Next Regular Scheduled Meeting:

**May 6, 2021**

In accordance with the Americans with Disabilities Act (ADA), if any accommodations are needed, please contact **Marjorie Fernandes** at 508-997-4511, Ext. 14552 ([mjfernandes@newbedfordschools.org](mailto:mjfernandes@newbedfordschools.org)) or MassRelay 711. Requests should be made as soon as possible but at least **48 hours** prior to the scheduled meeting.

FINANCE MEETING MINUTES<sup>1</sup>

New Bedford Public Schools  
 Paul Rodrigues Administration Building  
 455 County Street, Room 224  
 New Bedford, MA 02740  
**Also remote via NBPS website**

Finance Subcommittee Meeting (Committee of the Whole)  
 February 4, 2021  
 6:00 – 7:45 PM

Present: Mr. Bruce Oliveira, Mr. Jack Livramento, Mr. Joshua Amaral, [Ms. Colleen Dawicki, Mr. Christopher Cotter (via Zoom)]

Also in attendance: Mr. Andrew O'Leary, Mr. Thomas Anderson, Ms. Karen Treadup

The meeting commenced at 6:00 PM at the Paul Rodrigues Administration Building, Room 224.

Minutes from the January 7, 2021 meeting were reviewed. Voted unanimously on a motion by Mr. Amaral and seconded by Mr. Oliveira to approve the minutes.

Mr. O'Leary presented and discussed the January 2021 Finance Reports, pointing out that we are over half the way through the fiscal year and trends are consistent with expected spending.

Mr. O'Leary presented and discussed the January 2021 Transfers, noting per his previous comments that transfers at this point of the year will allow principals to carefully spend down any unanticipated balances. Voted unanimously on a motion by Mr. Amaral to approve the Transfers and seconded by Ms. Dawicki.

Mr. O'Leary presented and discussed the Fiscal Reports, including grants and revolving funds, noting that rental revenue is down sharply, from approximately \$150,000 annually, as expected admin our almost complete rental shutdown. Mr. Bruce Oliveira asked for a breakdown of the source of the approximately \$18,000 in revenue to date. We are carefully monitoring spending in CVFR and ESSER I and ESSER II grants, as these will be available to the district across the next two fiscal years at least.

Donation Acceptance Request Forms scheduled to be reviewed were deferred to the subsequent Finance Subcommittee Meeting.

Mr. O'Leary presented and discussed the Food Service Capital Projects, including the status of the Central Kitchen relocation and the renovation of NBHS.

Mr. O'Leary presented and discussed the FY22 Budget Process. Mr. O'Leary described how the Finance team work to project a level services budget as a first step to test the capacity of state and local revenue to meet all possible district obligations. As presented on the meeting PowerPoint, this level services figure was approximately \$199 million for revenue projections. The Finance office works with the City CFO to review Net School Spending obligations. This revenue figure is close to \$193 million.

Voted unanimously on a motion by Mr. Oliveira and seconded by Mr. Amaral to adjourn.

The meeting adjourned at 7:45 PM.




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Andrew B. O'Leary  
 Assistant Superintendent of Finance & Operations

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<sup>1</sup> The **Open Meeting Law** requires public bodies to create and approve minutes in a timely manner. A "timely manner" is considered to be within the next three public body meetings or 30 days from the date of the meeting, whichever is later, unless the public body can show good cause for further delay

# NEW BEDFORD PUBLIC SCHOOLS



**APRIL 8, 2021**

**FINANCE COMMITTEE MEETING**

March 2021 Reports

# Function Code Report | March 2021

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## Function Code Report March 2021

<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL APPROP</u>	<u>TRANFRS/ ADJSMTS</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCUMBRANCES</u>	<u>AVAILABLE BUDGET</u>	<u>% USED</u>
S1110 School Committee	17,890	0	17,890	10,165.49	1,194.43	6,530	63.50
S1210 Superintendent	509,985	0	509,985	343,951.73	12,473.11	153,560	69.90
S1220 Assist Superintendent	219,149	-869	218,280	147,106.77	898.89	70,274	67.80
S1230 District-Wide Administra	248,182	35,000	283,182	183,224.82	24,427.10	75,530	73.30
S1410 Finance and Business	1,247,647	0	1,247,647	837,243.75	40,106.78	370,296	70.30
S1420 Human Resources	534,976	0	534,976	380,495.86	6,610.50	147,870	72.40
S1430 Legal for School Committ	190,000	0	190,000	75,925.89	114,074.11	0	100.00
S1435 Legal Settlements	95,000	0	95,000	0.00	0.00	95,000	0.00
S1450 District-Wide MIS	190,328	50,000	240,328	163,601.72	62,816.11	13,910	94.20
S2110 Curriculum Dir Superviso	2,548,848	-2,301	2,546,547	1,600,648.08	16,093.15	929,806	63.50
S2130 Instr Tech Train	258,122	0	258,122	173,621.90	0.00	84,500	67.30
S2210 Principals Office - Buil	7,222,467	15,446	7,237,913	4,467,349.85	47,235.97	2,723,327	62.40
S2250 Principals Technology-Bu	15,807	888	16,695	8,005.00	964.28	7,726	53.70
S2305 Classroom Teachers	74,856,491	384,000	75,240,491	40,053,735.46	0.00	35,186,756	53.20
S2320 Medical/Therapeutic Serv	4,335,452	-30,000	4,305,452	2,208,689.44	144,650.09	1,952,112	54.70
S2324 Substitutes Long Term	0	0	0	75,686.42	0.00	-75,686	100.00
S2325 Substitutes Short Term	1,100,000	867,295	1,967,295	694,730.75	0.00	1,272,564	35.30
S2330 Non-Clerical Paraprofess	3,045,788	330,000	3,375,788	2,770,254.18	0.00	605,534	82.10
S2340 Librarians _ Media Direc	167,821	0	167,821	91,684.71	0.00	76,136	54.60
S2345 Distance Learn/Online Co	82,050	0	82,050	69,090.00	0.00	12,960	84.20
S2352 Instructional Coaches	178,182	0	178,182	95,825.02	0.00	82,357	53.80
S2353 Teacher/Instruc Staff-Pr	0	0	0	-3,883.97	0.00	3,884	100.00
S2356 Professional Dev Staff	61,960	-22,400	39,560	5,181.23	5,845.00	28,534	27.90
S2358 Professional Development	236,477	94,910	331,387	83,855.54	99,653.40	147,878	55.40
S2410 Textbks _ Software/Media	301,114	-66,484	234,630	146,361.21	50,192.34	38,077	83.80
S2415 Other Instruc Mats - Lib	231,547	-121,835	109,712	83,104.39	9,828.54	16,779	84.70
S2420 Instructional Equipment	159,034	964,491	1,123,525	340,611.81	690,912.03	92,001	93.30
S2430 General Supplies	445,942	110,053	555,995	176,732.09	195,748.23	183,515	67.00
S2440 Other Instructional Serv	538,979	-37,100	501,879	104,700.66	126,619.40	270,559	46.10
S2451 Classroom Instructional	772,339	676,210	1,448,549	507,014.89	863,355.25	78,179	94.60

# Function Code Report | March 2021

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S2453 Other Instructional Hard	229,753	33,102	262,855	12,525.56	96,578.46	153,751	41.50
S2455 Instructional Software	273,678	1,113,669	1,387,347	348,263.87	658,345.61	380,737	72.60
S2710 Guidance / Adjustment Co	5,610,029	-350	5,609,679	3,081,697.89	0.00	2,527,981	54.90
S2720 Testing Assessment	168,600	-3,000	165,600	19,262.32	54,632.46	91,705	44.60
S2800 Psychological Services	3,587,847	1,299,000	4,886,847	3,321,433.67	1,052,995.70	512,418	89.50
S3100 Attend Parent Liaison Se	1,179,083	35	1,179,118	608,163.34	70,221.62	500,733	57.50
S3200 Health Services	3,177,075	19,870	3,196,945	1,847,302.53	17,008.70	1,332,634	58.30
S3300 Student Transportation S	176,251	0	176,251	157,088.37	0.00	19,163	89.10
S3301 Transportation to Sch w-	9,254,340	0	9,254,340	2,349,676.59	6,798,403.41	106,260	98.90
S3302 Transportation to Sch ou	3,102,572	0	3,102,572	613,304.07	1,079,628.09	1,409,640	54.60
S3310 Operation of School Buse	4,250	0	4,250	970.77	2,754.23	525	87.60
S3320 Transportation	20,000	0	20,000	13,810.55	0.00	6,189	69.10
S3350 Maintenance School Buses	12,500	0	12,500	636.58	1,924.78	9,939	20.50
S3510 Athletics Services	852,356	0	852,356	270,098.88	52,297.84	529,959	37.80
S3520 Other School Services	514,104	-41,750	472,354	210,397.37	4,201.74	257,755	45.40
S3600 School Security	719,539	-20,177	699,362	203,777.81	16,607.00	478,977	31.50
S4110 Custodial Services	4,874,762	2,000	4,876,762	2,977,601.27	282,494.21	1,616,667	66.80
S4120 Heating of Buildings	1,236,385	493,806	1,730,191	434,857.76	872,193.86	423,139	75.50
S4130 Utility Services	2,380,877	0	2,380,877	879,105.71	1,387,886.34	113,885	95.20
S4210 Maintenance of Grounds	190,580	103,000	293,580	117,852.37	134,914.82	40,813	86.10
S4220 Maintenance of Buildings	1,481,283	0	1,481,283	877,977.71	46,732.96	556,572	62.40
S4230 Maintenance of Equipment	215,340	72,385	287,725	21,693.17	115,237.10	150,795	47.60
S4235 Gas Vehicles	24,000	0	24,000	10,059.57	13,940.43	0	100.00
S4300 Extraordinary Maintenanc	2,159,200	200,000	2,359,200	792,819.08	888,565.48	677,815	71.30
S4400 Networking Telecommunica	855,881	105,000	960,881	672,026.53	15,737.36	273,117	71.60
S4450 Technology Maintenance	734,642	24,772	759,414	629,500.27	116,298.75	13,615	98.20
S5100 Employee Retirement	0	0	0	23,825.00	0.00	-23,825	100.00
S5150 Employee Separation Cost	905,000	0	905,000	308,086.82	0.00	596,913	34.00
S5200 Insurance Programs	28,083,428	-208,919	27,874,509	20,607,239.62	234,665.44	7,032,604	74.80
S5260 Other Non-Employee Insur	135,000	65,221	200,221	200,221.00	0.00	0	100.00
S5300 Rental-Lease of Equipmen	1,516,461	-1,834	1,514,627	1,178,904.66	226,979.44	108,743	92.80
S5350 Rental-Lease of Building	6,000	0	6,000	0.00	6,000.00	0	100.00
S5550 Crossing Guards	60,000	0	60,000	13,341.19	0.00	46,659	22.20

# Function Code Report | March 2021

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S6200 Civic Activities	208,640	0	208,640	142,177.46	490.00	65,973	68.40
S6900 Transportation Svc NonPu	212,400	0	212,400	54,851.50	145,148.50	12,400	94.20
S7500 Acquisition of Vehicles	38,217	0	38,217	38,217.23	0.00	0	100.00
S9100 Prog w/Other Dist in MA	115,850	0	115,850	113,599.00	0.00	2,251	98.10
S9130 Charter School Transport	610,000	0	610,000	18,300.00	581,700.00	10,000	98.40
S9200 Tuition to Out of Distri	550,000	0	550,000	20,978.00	0.00	529,022	3.80
S9300 Tuition to Non-Public Sc	1,065,000	0	1,065,000	955,341.88	1,387,974.95	-1,278,317	220.00
S9400 Tuition to Collaborative	2,810,000	0	2,810,000	942,843.82	1,107,861.35	759,295	73.00

Expense Total                      179,162,500                      6,503,133                      185,665,633                      100,984,545                      19,984,119                      64,696,968                      65.20

3/25/2021			
FY21 REVISED BUDGET			
	AVAILABLE BUDGET	% Available	CATEGORY
5,150,850	22,251	0.4%	Special Education Tuition
208,640	65,973	31.6%	Adult Ed
14,954,245	3,688,429	24.7%	Facilities & Maintenance
1,977,318	308,368	15.6%	Technology
28,979,730	7,605,692	26.2%	Retirement Insurance
19,343,641	6,917,583	35.8%	Counseling Student support
3,096,960	919,060	29.7%	Admin
81,382,574	37,340,916	45.9%	Teaching Services
5,624,492	1,213,597	21.6%	Instructional supplies
10,042,582	3,737,633	37.2%	School leadership
12,880,530	1,610,774	12.5%	Transportation
2,024,072	1,266,691	62.6%	Athletics /Security/Misc
\$ 185,665,633	\$ 64,696,968	34.8%	Total



# Function Code Report | March 2021

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3/27/2020			
FY21 REVISED BUDGET			
	AVAILABLE BUDGET	% Available	CATEGORY
4,090,918	59,081	1.4%	Special Education Tuition
206,147	78,121	37.9%	Adult Ed
13,108,876	2,522,802	19.2%	Facilities & Maintenance
1,753,651	463,248	26.4%	Technology
2,619,854	1,265,109	48.3%	Retirement Insurance
19,053,267	6,647,290	34.9%	Counseling Student support
2,864,603	855,100	29.9%	Admin
78,659,805	39,822,439	50.6%	Teaching Services
3,681,972	843,516	22.9%	Instructional supplies
9,354,720	3,945,400	42.2%	School leadership
12,022,542	262,216	2.2%	Transportation
1,999,639	730,586	36.5%	Athletics /Security/Misc
\$ 149,415,994	\$ 57,494,909	38.5%	Total

# General Expense Report | March 2021

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FY 21 GENERAL EXPENSE BUDGET REPORT					3/25/2021
SCHOOLS	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
ASHLEY ELEMENTARY SCHOOL	36,052.60	14,304.39	9,163.31	12,584.90	65.1%
BROOKS ELEMENTARY SCHOOL	32,764.75	12,434.68	8,525.67	11,804.40	64.0%
CAMPBELL ELEMENTARY SCHOOL	371,531.01	11,009.97	348,806.59	11,714.45	96.8%
CARNEY ACADEMY	90,297.75	33,359.67	47,906.93	9,031.15	90.0%
CONGDON ELEMENTARY SCHOOL	24,021.39	7,706.60	3,884.46	12,430.33	48.3%
DEVALLES ELEMENTARY SCHOOL	27,256.75	8,884.99	4,624.66	13,747.10	49.6%
GOMES ELEMENTARY SCHOOL	53,410.75	22,977.71	14,411.99	16,021.05	70.0%
HATHAWAY ELEMENTARY SCHOOL	300,605.32	5,916.32	288,084.96	6,604.04	97.8%
HAYDEN MCFADDEN ELEMENTARY SCHOOL	126,779.30	39,808.97	72,580.16	14,390.17	88.6%
JACOBS ELEMENTARY SCHOOL	48,990.39	18,540.01	13,351.52	17,098.86	65.1%
LINCOLN ELEMENTARY SCHOOL	104,008.75	27,885.01	73,072.11	3,051.63	97.1%
PACHECO ELEMENTARY SCHOOL	49,202.61	17,315.97	6,467.72	25,418.92	48.3%



# General Expense Report | March 2021

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PARKER ELEMENTARY SCHOOL	78,444.00	44,982.21	26,343.56	7,118.23	90.9%
PULASKI ELEMENTARY SCHOOL	140,854.75	56,542	15,037	69,275	50.8%
RENAISSANCE	39,491.00	13,954	4,180	21,358	45.9%
RODMAN ELEMENTARY SCHOOL	30,014.00	12,915	3,871	13,227	55.9%
SWIFT ELEMENTARY SCHOOL	252,470.58	16,705	229,083	6,682	97.4%
TAYLOR ELEMENTARY SCHOOL	32,630.00	14,774	9,747	8,108	75.2%
WINSLOW ELEMENTARY SCHOOL	38,122.00	20,847	15,546	1,729	95.5%
KEITH MIDDLE SCHOOL	145,440.75	77,114	36,667	31,660	78.2%
NORMANDIN MIDDLE SCHOOL	246,800.75	121,174	93,578	32,049	87.0%
ROOSEVELT MIDDLE SCHOOL	159,287.75	75,124	32,288	51,875	67.4%
HIGH SCHOOL	1,299,661.10	673,709	309,178	316,775	75.6%
TRINITY DAY ACADEMY	35,300.00	14,110	8,619	12,570	64.4%
WHALING CITY JR/SR HIGH SCHOOL	11,175.60	6,775	1,741	2,660	76.2%

# General Expense Report | March 2021

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FY 21 GENERAL EXPENSE BUDGET REPORT					3/25/2021
DEPARTMENTS AND PROGRAMS	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
ADULT EDUCATION	6,275.00	3,601	490	2,184	65.2%
ATHLETICS	66,578.00	18,077.46	31,309.48	17,191	74.2%
DEPUTY SUPERINTENDENT	24,192.64	6,786	6,030	11,376	53.0%
EDUCATIONAL ACCESS & PATHWAYS	118,683.02	53,559	52,564	12,560	89.4%
ELEMENTARY AFTER SCHOOL PROGRAM	38,800.00	0	0	38,800	0.0%
FACILITIES	3,375,933.00	1,067,044	1,344,309	964,579	71.4%
FAMILY REGISTRATION CENTER	165,209.00	14,065	70,177	80,967	51.0%
FINANCE & OPERATIONS (includes health ins)	28,921,150.26	21,286,078	686,739	6,948,334	76.0%
FINE ARTS	271,875.35	74,768	91,828	105,279	61.3%
GUIDANCE & PUPIL PERSONNEL	30,379.60	19,795	3,059	7,526	75.2%
HEALTH SERVICES	93,130.40	76,411	16,668	52	99.9%
HUMAN CAPITAL SERVICES	103,308.00	68,227	9,410	25,671	75.2%

# General Expense Report | March 2021

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<b>HUMAN CAPITAL SERVICES</b>	103,308.00	68,227	9,410	25,671	75.2%
<b>OFFICE OF INSTRUCTION</b>	1,348,590.08	209,003	764,643	374,944	72.2%
<b>PARENTING TEENS</b>	11,901.00	3,435	2,112	6,354	46.6%
<b>SCHOOL COMMITTEE</b>	17,890.00	10,165	1,194	6,530	63.5%
<b>SEA LAB</b>	49,454.00	18,736	6,303	24,415	50.6%
<b>SPECIAL EDUCATION</b>	8,977,884.00	4,848,642	3,852,952	276,290	96.9%
<b>SUPERINTENDENT</b>	183,396.00	64,192	87,987	31,217	83.0%
<b>TECHNOLOGY SERVICES</b>	2,458,050.00	1,032,973	930,920	494,156	79.9%
<b>TRANSPORTATION</b>	13,560,482.00	3,075,106	8,619,997	1,865,379	86.2%
<b>UTILITIES</b>	4,343,275.00	1,544,711	2,275,510	523,054	88.0%
<b>WRAPAROUND SERVICES</b>	250,387.00	54,381	66,874	129,132	48.4%
<b>TOTAL ALL SCHOOLS &amp; DEPARTMENTS MARCH 2021</b>	68,191,437.00	34,918,626	20,597,838	12,674,974	81.4%
<b>TOTAL ALL SCHOOLS &amp; DEPARTMENTS MARCH 2020</b>	37,938,609.00	22,955,637	11,082,128	3,900,845	89.7%

# Health Ins. Spenddown| March 2021

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[illegible]

# Salary Report | March 2021

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FY21 Salary Spend Down Report				
Original Budget	115,760,901.00		Bi-Weekly Payroll	Balance
Transfers Out	(1,369,000.00)			
Transfer In	3,082,295.00			
Revised Budget	117,474,196.00			
7/4/20	Summer Accrual	(12,415,479.33)	3,502,696.11	126,386,979.22
7/18/20	Split Payroll (Accrued to FY20)	(563,040.21)	3,511,011.87	123,439,007.56
8/1/20			3,545,744.88	119,893,262.68
8/15/20			3,317,234.34	116,576,028.34
8/29/20	2nd week is 53rd week UA, UB		2,274,690.92	114,301,337.42
9/12/20	4,779,501.00		4,270,666.67	110,030,670.75
9/26/20			4,334,268.43	105,696,402.32
10/10/20			4,365,095.59	101,331,306.73
10/24/20			4,386,870.42	96,944,436.31
11/7/20			4,381,492.93	92,562,943.38
11/21/20			4,483,186.42	88,079,756.96
12/5/20	include longevity and sick incentive		4,757,850.65	83,321,906.31
12/19/20			4,568,632.06	78,753,274.25
1/2/21			4,513,864.14	74,239,410.11
1/16/21			4,588,304.73	69,651,105.38
1/30/21			4,727,554.10	64,923,551.28

# Salary Report | March 2021

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	2/13/21			4,626,303.31	60,297,247.97
	2/27/21			4,514,822.60	55,782,425.37
*	3/13/21			4,641,285.70	51,141,139.67
	3/27/21			4,756,101.00	46,385,038.67
	4/10/21			4,779,501.00	41,605,537.67
	4/24/21			4,756,101.00	36,849,436.67
	5/8/21			4,779,501.00	32,069,935.67
	5/22/21			4,756,101.00	27,313,834.67
	6/5/21			4,779,501.00	22,534,333.67
	6/19/21	<i>Last pay for 42 week UA, UB</i>		4,756,101.00	17,778,232.67
	7/3/21	<i>8 days to accrue back to 21</i>		740,000.00	17,038,232.67
		Service Transfers To Date	(571,400.83)	-	17,609,633.50
		Anticipated Service Transfer Reimbursements	(56,531.00)	-	17,666,164.50
		Voids/Handwrites To Date	(6,159.67)	-	17,672,324.17
		Lump Sum(RETIREEES) & Summer Accrual	16,313,962.69	-	1,358,361.48
		Custodial & ROTC Reimbursements to date	(73,985.29)	-	1,432,346.77
		ROTC Reimbursement (remaining)	(68,360.67)	-	1,500,707.44
		Retirement Payouts	700,000.00	-	800,707.44
		Longevity	-	-	800,707.44
		Sick Incentive	-	-	800,707.44
		Vacation Pay Paras/School Year Secretaries	150,000.00	-	650,707.44
		NBEA Reimbursement	(89,186.00)	-	739,893.44
				Balance	739,893.44



# Transfers | March 2021

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TRANSFER OF FUNDS									
									3/25/2021
FOR APPROVAL									
FROM				TO					
ORG	FUNC	OBJ	DESCRIPTION	ORG	FUNC	OBJ	DESCRIPTION	AMOUNT	REASON
FOR APPROVAL									
S0048060	4130	522080	DW Phone lines	S25454	2451	580008	Classroom Instructional Technology Equipment	95,000.00	purchase of laptops
S0048260	5200	520640	Insurance Compensation Work Comp	S07595	2420	580008	Hathaway Instructional Classroom Equipment	143,697.74	Replacement of Classroom Furniture
									Screeners previously paid as vendors, now being paid through payroll. Since we have a surplus in salaries we are moving these funds to purchase laptops
S0078441	2720	520004	Screeners for Registration Center	S25454	2451	580008	Classroom Instructional Technology Equipment	75,000.00	
S0105450	2455	540005	Ashley Instructional Software	S01095	2430	540005	Ashley SPED Classroom Supplies	6,000.00	Additional supplies for ASD classrooms.
S0203150	2410	540005	Campbell Workbooks	S02057	2358	520004	Campbell Professional Development	150.00	Training for Cohort D teacher and Reading Specialist
S0205450	2455	540005	Campbell Instructional Software	S02031	2410	540005	Campbell Workbooks	7,235.00	Supplemental reading materials for K-2 students
S0205740	2358	520004	Campbell Prof. Development	S02031	2410	540005	Campbell Workbooks	2,061.00	Supplemental reading materials for K-2 students
S0209580	2420	580008	Campbell Instructional Equipment	S02031	2410	540005	Campbell Workbooks	2,710.00	Supplemental reading materials for K-2 students
S0455451	2455	540005	Instructional Software	S04595	2420	580008	Carney Instructional Equipment	2,980.09	ASD Classroom Furniture
S0455451	2455	540005	Instructional Software	S04595	2430	540005	Carney SPED Classroom Supplies	1,914.70	ASD Classroom Supplies
S0785452	2455	540005	HAY/MAC Instructional Software	S07831	2410	540005	HAY/MAC Workbooks	3,990.60	Wilson Workbook Materials
S0788480	2210	580008	HAY/MAC Principal Equipment	S07895	2430	540005	HAY/MAC Classroom Supplies	1,193.22	Supply Orders
S0789580	2420	580008	HAY/MAC Instructional Equipment	S07895	2430	540005	HAY/MAC Classroom Supplies	1,020.00	Supply Orders
S1055450	2455	540005	Pacheco Instructional Software	S10595	2430	540005	Pacheco Classroom Supplies	4,500.00	Supply orders

# Transfers | March 2021

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S1403150	2410	540005	Winslow Workbooks	S14095	2430	540005	Winslow Classroom Supplies	690.16	Supply Orders
S1403151	2415	540005	Winslow Library Workbooks	S14095	2430	540005	Winslow Classroom Supplies	90.56	Supply Orders
S1405450	2455	540005	Winslow Instructional Software	S14095	2430	540005	Winslow Classroom Supplies	296.64	Supply Orders
S1408450	2210	540005	Winslow Principal Supplies	S14095	2430	540005	Winslow Classroom Supplies	166.18	Supply Orders
S2049510	2305	512220	Art Elementary Contracted Services	S50534	2420	580008	NBHS Music Equipment	5,000.00	Purchase of Microphones
S2065460	1450	521050	SPED Technical Instructional Software	S20695	2420	580008	SPED Instructional Equipment	5,000.00	SPED equipment needed for student
S2078840	3510	520004	Athletics Transportation	S25454	2451	580008	Classroom Instructional Technology Equipment	53,500.00	purchase of laptops
S2078840	3510	520004	Athletic HS Transportation	S27676	4300	520004	Maintenance Phys Ed Services	20,000.00	Exterior Maintenance
S2135741	2358	520004	Prof. Development Contracted Services	S21395	2305	511110	Office of Instruction Stipends	7,200.00	Math work for Office of Instruction
S2139553	2455	540005	District Wide Instructional Software	S01031	2410	540005	Ashley Instructional books/materials	383.18	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S01531	2410	540005	Brooks Instructional books/materials	495.88	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S02031	2410	540005	Campbell Instructional books/materials	653.66	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S04531	2410	540005	Carney Instructional books/materials	1,149.54	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S04031	2410	540005	Congdon Instructional books/materials	642.39	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S05031	2410	540005	Deville's Instructional books/materials	867.79	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S06331	2410	540005	Gomes Instructional books/materials	1,048.11	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S07531	2410	540005	Hathaway Instructional books/materials	416.99	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S07831	2410	540005	Hayden McFadden Instructional books/materials	1,555.26	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S07031	2410	540005	Jacobs Instructional books/materials	619.85	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S09531	2410	540005	Lincoln Instructional books/materials	1,476.37	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S10531	2410	540005	Pacheco Instructional books/materials	586.04	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S11531	2410	540005	Parker Instructional books/materials	371.91	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S12331	2410	540005	Pulaski Instructional books/materials	1,160.81	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S12431	2410	540005	Renaissance Instructional books/materials	293.02	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S12531	2410	540005	Rodman Instructional books/materials	416.99	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S13031	2410	540005	Swift Instructional books/materials	259.21	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S13531	2410	540005	Taylor Instructional books/materials	563.50	Dictionaries for Grade 3 Students

# Transfers | March 2021

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\$2139553	2455	540005	District Wide Instructional Software	\$14031	2410	540005	Winslow Instructional books/materials	563.50	Dictionaries for Grade 3 Students
\$2343430	3520	511480	Other Student Accounts Act Music OT	\$50509	2420	580008	NBHS Art School Equipment	3,100.00	Purchase of digital art Tables
\$2343440	3520	520004	Other Student Accounts Act Music Transport	\$50509	2420	580008	NBHS Art School Equipment	11,000.00	Purchase of digital art Tables
\$2343453	2430	540005	Middle School Music Class Supplies	\$23434	4230	580008	Maintenance of Music Equipment Systemwide	46,808.00	Upgrades/additions to NBHS Audio System
\$4059581	2420	580008	Keith School Equipment	\$40595	2440	521050	Keith Instructional Services	385.00	National Honor Society Renewal
\$4059581	2420	580008	Keith School Equipment	\$40584	2210	540005	Keith Principal Supplies	90.00	Office Supply Order
\$5055762	2356	521050	Prof Development Staff NBHS	\$50584	2210	540005	NBHS Principal Supplies	11,100.00	Supply orders
\$505741	2358	520004	Prof Development Services NBHS	\$50584	2210	540005	NBHS Principal Supplies	3,155.00	Supply orders
\$5057840	3520	520004	NBHS Other Student Act Contracted Services	\$50554	2451	580008	Classroom Instruct Tech Equipment	13,500.00	Laptops
\$5057840	3520	520004	NBHS Other Student Act Contracted Services	\$50554	2250	580008	Tech Principal Office Equipment	12,000.00	Office Computers
\$5059640	3520	520004	NBHS Other Student Activities	\$50554	2451	580008	Classroom Instruct Tech Equipment	7,000.00	Laptops
\$6153150	2410	540005	Sea Lab Workbooks	\$61595	2430	540005	Sea Lab Classroom Supplies	2,000.00	Additional Classroom supplies
<b>INFORMATIONAL:</b>									
\$0012240	1210	520004	Community Relations Contracted Services	\$00122	1210	540005	Community Relations Supplies	3,000.00	Banner Brackets
\$0148450	1220	540005	Assistant Superintendent Supplies	\$01484	1220	521050	Assistant Superintendent Other Expenditures	3,500.00	Executive Institute
\$2040980	2420	580008	Instructional Art Equipment	\$50509	2420	580008	NBHS Art School Equipment	2,505.00	Purchase of digital art Tables
\$2139580	2420	580008	District Wide Instructional Equipment	\$13095	2420	580008	Swift Instructional Classroom Equipment	210,783.08	Replacement of Classroom Furniture
\$2139580	2420	580008	District Wide Instructional Equipment	\$02095	2420	580008	Campbell Instructional Classroom Equipment	328,830.26	Replacement of Classroom Furniture
\$2139580	2420	580008	District Wide Instructional Equipment	\$07595	2420	580008	Hathaway Instructional Classroom Equipment	130,808.58	Replacement of Classroom Furniture

# Grant Reports | March 2021

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3/24/2021

## FY 19 FISCAL BUDGET REPORT

GRANTS FY19	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
4706 PACHECO BASEBALL FIELD	32,190	27,969	-	4,221	86.9%
<b>TOTAL FY19 GRANTS</b>	<b>32,190</b>	<b>27,969</b>		<b>4,221</b>	<b>86.9%</b>

# Grant Reports | March 2021

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## FY 20 FISCAL BUDGET REPORT

3/24/2021

GRANTS FY20	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
4301 NEA STUDENT SUCCESS GRANT	5,000	2,774		2,226	55.5%
4306 KEYS OF INSPIRATION	30,000	4,204	15,250	10,546	64.8%
4309 CAPITAL SKILLS WORKFORCE GRANT	5,000	4,272	525	204	95.9%
4310 BIG YELLOW BUS	1,750	1,320	-	430	75.4%
4329 BAYCOAST/COMCAST	20,000	4,592	15,408	-	100.0%
4344 PACHECO READERS	11,000	10,937	63	-	100.0%
4350 BRISTOL COUNTY SAVINGS BANK	25,000	12,086	-	12,914	48.3%
4355 CARNEY FOUNDATION DEV/CONG	5,000	1,500	2,746	754	84.9%
4360 PRINCIPALS DISCRETIONARY	100,000	42,950	38,337	18,712	81.3%
4362 MASSHIRE WORKFORCE BOARD	2,702	2,702		0	100.0%
4401 TITLE I	6,921,067	6,597,897	92,425	230,745	96.7%
4402 IDEA	3,886,087	3,688,425	63,904	133,757	96.6%
4406 TITLE III LEP SUPPORT	528,834	486,200	9,295	33,339	93.7%
4409 TITLE IIA	763,973	489,828	49,921	224,224	70.7%
4411 Early Ed Sped	141,906	71,877	7,533	62,495	56.0%
4434 TITLE IV	395,224	233,185	39,229	122,811	68.9%
4703 WORKFORCE SKILLS GRANT	328,000	67,655	12,600	247,745	24.5%
4717 STARS RESIDENCY	5,000	4,900	-	100	98.0%
<b>TOTAL FY20 GRANTS</b>	<b>13,175,543</b>	<b>11,727,304</b>	<b>347,236</b>	<b>1,101,002</b>	<b>91.6%</b>



# Grant Reports | March 2021

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3/24/2021

## FY 21 FISCAL BUDGET REPORT

GRANTS FY21	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
4349 NELLIE MAE	18,000	3,500	5,788	8,712	51.6%
4350 BRISTOL COUNTY SAVINGS BANK	25,000			25,000	0.0%
4352 MASSINSIGHT	15,000			15,000	0.0%
4355 CARNEY FOUNDATION DEV_CON	15,000	10,000	1,000	4,000	73.3%
4359 MA LIFE SCIENCE CTR	23,202	1,628		21,574	7.0%
4360 PRINCIPALS DISCRETIONARY	100,000	420		99,580	0.4%
4362 MASSHIRE WORKFORCE BOARD	3,000			3,000	0.0%
4401 TITLE I	6,670,260	1,994,291	111,592	4,564,377	31.6%
4402 IDEA	4,015,900	531,889	6,000	3,478,011	13.4%
4405 GEER	222,682	129,999		92,683	58.4%
4406 TITLE III LEP SUPPORT	582,188	52,892	16,950	512,346	12.0%
4407 PERKINS GRANT	38,448	11,573		26,875	30.1%
4408 SPED IMPROVEMENT	86,841		84,126	2,715	96.9%
4409 TITLE IIA	662,286	78,636	101,700	481,950	27.2%
4411 PROJECT SUPPORT	137,722	10,253		127,469	7.4%
4412 McKINNEY VENTO	55,000	21,448	4,480	29,072	47.1%
4414 21ST CCLC SY CONTINUATION	615,130	318,577	9,792	286,761	53.4%
4420 21ST CCLC HQPBL	10,000	7,104		2,896	71.0%
4422FASFA	20,000			20,000	0.0%
4428 GLEAM	8,000			8,000	0.0%
4432 SCHOOL REDESIGN GRANT SUMMER	300,000	112,775	31,525	155,699	48.1%
4434 TITLE IV	504,077	13,456		490,621	2.7%
4435 RTLE	285,299	282,108		3,191	98.9%



# Grant Reports | March 2021

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3/24/2021

## FY 21 FISCAL BUDGET REPORT

GRANTS FY21	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
4501 MASSGRAD PROMISING PRACTICE	20,000	6,600		13,400	33.0%
4507 EARLY EDUCATION TARGET SPED	8,933	801	6,867	1,265	85.8%
4516 21ST CCLC SPED	21,500			21,500	0.0%
4525 CVRF SCHOOL REOPENING	2,916,675	2,543,038	119,503	254,134	91.3%
4543 TAG II (325)	185,000	46,396	72,507	66,097	64.3%
4601 ABE	651,792	360,481	16,025	275,285	57.8%
4603 ESSER	5,693,032	3,272,966	1,122,722	1,297,344	77.2%
4605 GED TESTING CENTER	7,339	4,379		2,960	59.7%
4607 CORONAVIRUS PREVENTION	1,041,825	55,844	429,406	556,575	46.6%
4608 MENTAL HEALTH WELLNESS	25,000	5,000	12,510	7,490	70.0%
4610 ASOST SCHOOL YEAR	23,700	2,224		21,476	9.4%
4615 STRATEGIC SUPPORT	94,000	80,703	7,816	5,481	94.2%
4616 CPPI	688,499	279,318	200,376	208,805	69.7%
4636 TAG (222)	82,372	82,372	-	-	100.0%
4695 COMMUNITY ADULT LEARNING CENTER	153,590	32,466	2,976	118,148	23.1%
4703 SKILLS CAPITAL MARINE GRANT	250,000			250,000	0.0%
4704 ENHANCED SCHOOL HEALTH	215,000	101,214	17,348	96,438	55.1%
4710 DTA	303,596	219,979		83,617	72.5%
4711 VOUCHER	110,000	47,397	-	62,603	43.1%
4717 MCC-STARS RESIDENCY	5,000			5,000	0.0%
4743 PLTW GATEWAY	16,000	1,224		14,776	7.7%
<b>TOTAL FY21 GRANTS</b>	<b>26,925,888</b>	<b>10,722,951</b>	<b>2,381,009</b>	<b>13,821,927</b>	<b>48.7%</b>



THOMAS ANDERSON  
SUPERINTENDENT

NEW BEDFORD PUBLIC SCHOOLS  
PAUL RODRIGUES ADMINISTRATION BUILDING  
455 COUNTY STREET  
NEW BEDFORD, MASSACHUSETTS 02740  
www.newbedfordschool.org  
(508) 997-4511

*"We are committed to developing a community of learners who are academically proficient, demonstrate strong character and exhibit self-confidence."*

KAREN A. TREADUP  
DEPUTY SUPERINTENDENT

ANDREW O'LEARY  
ASSISTANT  
SUPERINTENDENT OF  
FINANCE & OPERATIONS

HEATHER EMSLEY  
EXECUTIVE DIRECTOR OF  
HUMAN CAPITAL SERVICES

JENNIFER FERLAND  
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STRATEGIC INITIATIVES & PARTNERSHIPS

SANDRA FORD  
EXECUTIVE DIRECTOR OF  
SPECIAL EDUCATION & STUDENT  
SERVICES

SONIA WALMSLEY  
EXECUTIVE DIRECTOR OF  
EDUCATIONAL ACCESS &  
PATHWAYS

## MEMORANDUM TO APPROVE EXCESS PROPERTY

**To:** New Bedford Finance Subcommittee

**From:** Andrew O'Leary, Asst. Superintendent of Finance & Operations

**Date:** April 8, 2021

**Subject:** Excess Property Report – February 2021

The enclosed surplus property reports have been circulated internally and, except where noted, there have been no requests for the material.

I am recommending that this material be declared as excess to the need of New Bedford Public Schools to be so reported to the City of New Bedford.

Attachment(s)

*Andrew O'Leary*



THOMAS ANDERSON  
SUPERINTENDENT

NEW BEDFORD PUBLIC SCHOOLS  
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## MEMORANDUM TO DECLARE SURPLUS

To: Principals, Directors, Coordinators, Supervisors, and Technology Services

From: Andrew O'Leary, Assistant Superintendent of Finance & Operations

Date: March 1, 2021

Subject: **Surplus Property Report – February 2021**

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The enclosed surplus property reports are forwarded for your information.

Please contact the originator for additional information.

Requests for surplus property should be made through the office of Finance & Operations.

Attachment(s)



# **EXCESS SURPLUS FEBRUARY 2021**

*Approved: 4/12/2021*

---

## **NORMANDIN**

- 11 Toner cartridges

## **NBHS**

- |                             |                                 |
|-----------------------------|---------------------------------|
| • 10 Fabric Chairs          | • 1 Basketball Hoop & Backboard |
| • 60 Trapezoid Tables       | • 1 Wooden IT Table             |
| • 4 Wooden Chairs           | • 1 Metal Desk                  |
| • 2 Metal Grated Cabinets   | • 2 Rolling Metal Desks         |
| • 45 Turntables             | • 7 Rolling Plastic Chairs      |
| • 4 Box TVs                 | • 4 Metal Drafting Tables       |
| • 2 VCR Set                 | • 19 Metal Stools               |
| • 2 Wooden Desks            | • Countertops                   |
| • 1 Metal Filing Cabinet    | • 1 Metal 4-drawer File Cabinet |
| • 2 Shopping Carts          | • 2 Faux-Leather Chairs         |
| • 6 Wooden Cafeteria Tables | • 1 Metal Cart                  |
| • 1 Metal Fan Top           | • 10 Lighting Units             |
| • Scrap Metal               | • 15 Open Back Chairs           |

**NEW BEDFORD PUBLIC SCHOOLS  
SURPLUS REQUEST FORM**

Revised: December 2018

To: Andrew B. O'Leary, Assistant Superintendent of Finance & Operations

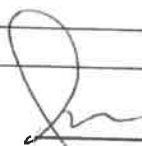
From: Sean Woodard-McNiff

Date: 2/8/2021

I would like to declare the following items surplus in accordance with School Committee Policy DN:

Quantity	Description	Make/Model	Asset Tag #	Serial Number	Condition
3	Toner (CYAN)	Printer HP LV4600			New
1	Toner (Magenta)	Printer HP LV4600			New
1	Toner (Yellow)	Printer HP LV4600			New
3	Toner (Black)	Printer HP LV4600			New
1	Toner (Yellow)	Printer HP LV4600			New
2	Toner (Black)	Printer HP 4200			New

Signature:



Name and Title: Sean Woodard-McNiff- Principal

Dept. / School: New Bedford School Dept/Normandin Middle School

To: Andrew B. O'Leary, Assistant Superintendent

From: Brittany Hullinger, Manager of Operations

Date: 2/23/2021

I would like to declare the attached items surplus in accordance with School Committee Policy DN.

Description	Make	Model	Asset Tag#	Serial Number	Condition
Grey Fabric Chair with Wheels			51-53		Poor, Broken
Trapezoid Metal Tables (60)					Fair
Wooden Chairs with Metal Base (4)					Poor, Rusted base
Metal Grated Cabinet (2)					Fair
45 Turn Table					Fair
Box TV's (4)			7, 34, 505-5-75 (2 unmarked)		Poor
VCR Set (2)			505-VCR-53, 505-VCR-20		Fair
Metal Scrap (poles, drawers, Projector Rods)					Poor
Wooden Desk (2)					Broken
Metal 2-Drawer Filing Cabinet					Poor, Drawers Inoperable
Teal Fabric Chair					Fair
Shopping Carts (2)					Poor
Folding Wooden Cafeteria Tables (6)					Poor, Rusted Base
Metal Fan Top					Poor, Broken

  
Brittany Hullinger, Manager of Operations

New Bedford High School



To: Andrew B. O'Leary, Assistant Superintendent

From: Brittany Hullinger, Manager of Operations

Date: 2/23/2021

I would like to declare the attached items surplus in accordance with School Committee Policy DN.

Description	Make	Model	Asset Tag#	Serial Number	Condition
Red Fabric Chairs (8)					Fair
Basketball hoop & backboard					Fair, some rusting on rim
Long Wooden table (IT lab)					Poor, broken in several places
Metal Desk					Fair
Rolling Metal Desk (2)					Fair
Rolling Plastic Chairs (7)					Good
Metal drafting table (4)					Fair
Metal stools (19)					Poor, cracked, and rust at base
Countertops- faux surface					Broken
Metal 4-Drawer Filing Cabinet					Poor, 2 Drawers Inoperable
Yellow Pannel Faux-Leather Chairs (2)					Fair
Metal Cart					Poor
ColorTran Lighting Units (10)		104-045			Poor, Non-functional
Tan Open Back Chairs (15)					Poor, Broken



Brittany Hullinger, Manager of Operations

New Bedford High School



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PATHWAYS

## MEMORANDUM TO APPROVE EXCESS PROPERTY

**To:** New Bedford Finance Subcommittee

**From:** Andrew O'Leary, Asst. Superintendent of Finance & Operations

**Date:** April 8, 2021

**Subject:** Excess Property Report – March 2021 (Transportation)

The enclosed surplus property reports have been circulated internally and, except where noted, there have been no requests for the material.

I am recommending that this material be declared as excess to the need of New Bedford Public Schools to be so reported to the City of New Bedford.

Attachment(s)

*Andrew O'Leary*



## NEW BEDFORD PUBLIC SCHOOLS TRANSPORTATION DEPARTMENT

March 5, 2021

I would like to request that the following vehicles be considered surplus. These vehicles have no useful life left and are not repairable. These vehicles are in addition to the previous surplus request submitted on January 20, 2021.

I have attached both of Surplus Declaration sheets for approval.

Plate	Make/ Model	VIN
M77804	Chevy Blazer	1GNDT13W92K193956
M73392	Jeep cherokee	1J4FF48S21L597281
M73394	Jeep cherokee	1J4FF28S8XL628952
M70002	Chevy Malibu	1G1ND52J8Y6147746
M64-890	Jeep cherokee	1J4FF48S11L597305

A handwritten signature in black ink, appearing to read "Jeffrey B. Tatro", is written over the printed name and title.

Jeffrey B. Tatro  
Supervisor of Transportation  
New Bedford Public Schools

To: Andrew B. O'Leary, ASO&F

From: **Jeffrey B Tatro**

Date: **March 5, 2021**

I would like to declare the attached items surplus in accordance with School Committee Policy DN.

[illegible]

Jeffrey B Tatro

Transportation Department

From: **Jeffrey B. Tatro**

I would like to declare the attached items surplus in accordance with School Committee Policy DN.

[illegible]

Transportation Department

## **DONATION ACCEPTANCE REQUESTS**

APRIL 8, 2021

### **Sea Lab**

1. Earnest E. and Janice Burns
2. Paul Guillet
3. Robert & Linda Fischer
4. Patricia & Robert Hickman and Daniel Bristol
5. Craig & Julia Cygawnoski
6. Jeff & Amy Socolow
7. Jacobs Family Donor Advise Fund
8. Carol Regan
9. Melissa & Jared Denzler
10. Ronald & Joanne Costa
11. Laurence & Karen Chenier
12. Patricia Michaud
13. Edith Marshall
14. Alan & Jackie Demers
15. Elsie Louro

### **District**

1. Outlook Supplies, LLC

### **Facilities**

1. Simplex

### **Jacobs**

2. Kimberly Resnick and Adrianna Robitaille

### **NBHS**

1. Ohiopyle Prints
2. Teresa L'Heureux
3. Amanda Cenerizio



# NEW BEDFORD PUBLIC SCHOOLS DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

**Date of Request:** January 5, 2021

**Donor Name (Individual/Business):** Ernest E. and Janice Burns, 104 Highland Rd., Lakeville, MA 02347... \$50.00 Donation in Memory of Stg. Richard Sylvia

**School/Department Seeking Approval:**

SEA LAB, MARINE SCIENCE EDUCATION CENTER, NEW BEDFORD PUBLIC SCHOOLS

**Name and Title of Person Completing Form:** Simone P. Bourgeois, Sea Lab Facilitator

**School/Program Area Benefiting from Donation:** SEA LAB SCHOLARSHIPS IN HONOR OF Sgt. Richard Sylvia, Environmental Police

**Donation Amount and/or Description:** \$50.00 to be used as a scholarship for students entering the 4<sup>th</sup> Level (Grade 6) of the 2021 Summer Sea Lab Session. Sgt. Sylvia traveled to Sea Lab for over 20 years, on a weekly basis, to instruct a Boating Safety Course to our 4<sup>th</sup> Level students. The students would take a test at the end of the six-week course. If the student passed, the child would receive a Boating License. Sgt. Sylvia a two-hour drive to instruct at Sea Lab. This he did with a smile on his face and an enthusiastic persona. He instructed close to 2,000 Sea Lab students. Sgt. Sylvia passed unexpectedly close to Christmas. He will be sorely missed by the Sea Lab Community.

**Plans for how donation will be used:** SGT. RICHARD SYLVIA SEA LAB SCHOLARSHIPS  
**If applicable, name where the donated funds will be deposited:** SEA LAB REVOLVING ACCOUNT #1253 - There will be a Committee Formed to asses Student Scholarship Applicants

**Backup paperwork attached (check one):** YES NO Simone Bourgeois will write a thank-you note to the family who has donated the money. She will also inform the donators as to whom their money was given to for scholarship need. Students will follow up with a thank-you note.  
(Any documentation related to the donation)

**Signed: Approved:**



Applicant Asst. Superintendent of Finance & Operations

Date 4/14/2021

4/1/2021

## NEW BEDFORD PUBLIC SCHOOLS DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

**Date of Request:** January 5, 2021

**Donor Name (Individual/Business):** PAUL GUILLET, 1523 MAIN STEET, ACUSHNET, MA 02743 ... \$100.00 Donation in Memory of Stg. Richard Sylvia

**School/Department Seeking Approval:**

SEA LAB, MARINE SCIENCE EDUCATION CENTER, NEW BEDFORD PUBLIC SCHOOLS

**Name and Title of Person Completing Form:** Simone P. Bourgeois, Sea Lab Facilitator

*Simone P. Bourgeois*  
**School/Program Area Benefiting from Donation:** SEA LAB SCHOLARSHIPS IN HONOR OF Sgt. Richard Sylvia, Environmental Police

**Donation Amount and/or Description:** \$100.00 to be used as a scholarship for students entering the 4<sup>th</sup> Level (Grade 6) of the 2021 Summer Sea Lab Session. Sgt. Sylvia traveled to Sea Lab for over 20 years, on a weekly basis, to instruct a Boating Safety Course to our 4<sup>th</sup> Level students. The students would take a test at the end of the six-week course. If the student passed, the child would receive a Boating License. Sgt. Sylvia a two-hour drive to instruct at Sea Lab. This he did with a smile on his face and an enthusiastic persona. He instructed close to 2,000 Sea Lab students. Sgt. Sylvia passed unexpectedly close to Christmas. He will be sorely missed by the Sea Lab Community.

**Plans for how donation will be used:** SGT. RICHARD SYLVIA SEA LAB SCHOLARSHIPS  
**If applicable, name where the donated funds will be deposited:** SEA LAB REVOLVING ACCOUNT #1253 - There will be a Committee Formed to asses Student Scholarship Applicants

**Backup paperwork attached (check one):** YES NO Simone Bourgeois will write a thank-you note to the family who has donated the money. She will also inform the donators as to whom their money was given to for scholarship need. Students will follow up with a thank-you note.  
(Any documentation related to the donation)

**Signed: Approved:**

*Andrew Oseayon*

Applicant Asst. Superintendent of Finance & Operations

3/4/21

**Date** 4/1/2021

## NEW BEDFORD PUBLIC SCHOOLS DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

Date of Request: January 5, 2021

Donor Name (Individual/Business): ROBERT AND LINDA FISCHER, 44 DELMAR AVENUE, FRAMINGHAM, MA 01701-4265 ... \$100.00 Donation in Memory of Stg. Richard Sylvia

School/Department Seeking Approval:  
SEA LAB, MARINE SCIENCE EDUCATION CENTER, NEW BEDFORD PUBLIC SCHOOLS

Name and Title of Person Completing Form: Simone P. Bourgeois, Sea Lab Facilitator

School/Program Area Benefiting from Donation: SEA LAB SCHOLARSHIPS IN HONOR OF Sgt. Richard Sylvia, Environmental Police

Donation Amount and/or Description: \$100.00 to be used as a scholarship for students entering the 4<sup>th</sup> Level (Grade 6) of the 2021 Summer Sea Lab Session. Sgt. Sylvia traveled to Sea Lab for over 20 years, on a weekly basis, to instruct a Boating Safety Course to our 4<sup>th</sup> Level students. The students would take a test at the end of the six-week course. If the student passed, the child would receive a Boating License. Sgt. Sylvia a two-hour drive to instruct at Sea Lab. This he did with a smile on his face and an enthusiastic persona. He instructed close to 2,000 Sea Lab students. Sgt. Sylvia passed unexpectedly close to Christmas. He will be sorely missed by the Sea Lab Community.

Plans for how donation will be used: SGT. RICHARD SYLVIA SEA LAB SCHOLARSHIPS  
If applicable, name where the donated funds will be deposited: SEA LAB REVOLVING ACCOUNT #1253 - There will be a Committee Formed to asses Student Scholarship Applicants

Backup paperwork attached (check one): YES NO Simone Bourgeois will write a thank-you note to the family who has donated the money. She will also inform the donators as to whom their money was given to for scholarship need. Students will follow up with a thank-you note.  
(Any documentation related to the donation)

Signed: Approved: 

Applicant Asst. Superintendent of Finance & Operations

Date 3/4/2021

4/1/2021

## NEW BEDFORD PUBLIC SCHOOLS DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

**Date of Request:** January 5, 2021

**Donor Name (Individual/Business):** PATICIA AND ROBERT HICKMAN AND DANIEL BRISTOL, 42 PITMAN STREET, NEW BEDFORD, MA 02746 ... \$50.00 Donation in Memory of Stg. Richard Sylvia

**School/Department Seeking Approval:**  
SEA LAB, MARINE SCIENCE EDUCATION CENTER, NEW BEDFORD PUBLIC SCHOOLS

**Name and Title of Person Completing Form:** Simone P. Bourgeois, Sea Lab Facilitator

**School/Program Area Benefiting from Donation:** SEA LAB SCHOLARSHIPS IN HONOR OF Sgt. Richard Sylvia, Environmental Police

**Donation Amount and/or Description:** \$50.00 to be used as a scholarship for students entering the 4<sup>th</sup> Level (Grade 6) of the 2021 Summer Sea Lab Session. Sgt. Sylvia traveled to Sea Lab for over 20 years, on a weekly basis, to instruct a Boating Safety Course to our 4<sup>th</sup> Level students. The students would take a test at the end of the six-week course. If the student passed, the child would receive a Boating License. Sgt. Sylvia a two-hour drive to instruct at Sea Lab. This he did with a smile on his face and an enthusiastic persona. He instructed close to 2,000 Sea Lab students. Sgt. Sylvia passed unexpectedly close to Christmas. He will be sorely missed by the Sea Lab Community.

**Plans for how donation will be used:** SGT. RICHARD SYLVIA SEA LAB SCHOLARSHIPS  
**If applicable, name where the donated funds will be deposited:** SEA LAB REVOLVING ACCOUNT #1253 - There will be a Committee Formed to asses Student Scholarship Applicants

**Backup paperwork attached (check one):** YES NO Simone Bourgeois will write a thank-you note to the family who has donated the money. She will also inform the donators as to whom their money was given to for scholarship need. Students will follow up with a thank-you note.  
(Any documentation related to the donation)

**Signed: Approved:** 

Applicant Asst. Superintendent of Finance & Operations

Date 3/2/21

4/1/2021

# NEW BEDFORD PUBLIC SCHOOLS DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

**Date of Request:** January 5, 2021

**Donor Name (Individual/Business):** CRAIG AND JULIA CYGAWNOSKI, 80 PLEASANT STREET, NORTH ATTLEBORO, MA 02760... \$25.00 Donation in Memory of Stg. Richard Sylvia

**School/Department Seeking Approval:**

SEA LAB, MARINE SCIENCE EDUCATION CENTER, NEW BEDFORD PUBLIC SCHOOLS

**Name and Title of Person Completing Form:** Simone P. Bourgeois, Sea Lab Facilitator

*Simone P. Bourgeois*  
**School/Program Area Benefiting from Donation:** SEA LAB SCHOLARSHIPS IN HONOR OF Sgt. Richard Sylvia, Environmental Police

**Donation Amount and/or Description:** \$25.00 to be used as a scholarship for students entering the 4<sup>th</sup> Level (Grade 6) of the 2021 Summer Sea Lab Session. Sgt. Sylvia traveled to Sea Lab for over 20 years, on a weekly basis, to instruct a Boating Safety Course to our 4<sup>th</sup> Level students. The students would take a test at the end of the six-week course. If the student passed, the child would receive a Boating License. Sgt. Sylvia a two-hour drive to instruct at Sea Lab. This he did with a smile on his face and an enthusiastic persona. He instructed close to 2,000 Sea Lab students. Sgt. Sylvia passed unexpectedly close to Christmas. He will be sorely missed by the Sea Lab Community.

**Plans for how donation will be used:** SGT. RICHARD SYLVIA SEA LAB SCHOLARSHIPS  
**If applicable, name where the donated funds will be deposited:** SEA LAB REVOLVING ACCOUNT #1253 - There will be a Committee Formed to asses Student Scholarship Applicants

**Backup paperwork attached (check one):** YES NO Simone Bourgeois will write a thank-you note to the family who has donated the money. She will also inform the donators as to whom their money was given to for scholarship need. Students will follow up with a thank-you note.  
(Any documentation related to the donation)

**Signed: Approved:**

*Arden O'Sullivan*

Applicant Asst. Superintendent of Finance & Operations

**Date** 4/1/2021

4/1/2021



## NEW BEDFORD PUBLIC SCHOOLS DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

**Date of Request:** January 12, 2021

**Donor Name (Individual/Business):** JEFF and AMY SOCOLOW, 4 MORAN ROAD, LYNNFIELD, MA ... \$50.00 Donation in Memory of Stg. Richard Sylvia

**School/Department Seeking Approval:**  
SEA LAB, MARINE SCIENCE EDUCATION CENTER, NEW BEDFORD PUBLIC SCHOOLS


**Name and Title of Person Completing Form:** Simone P. Bourgeois, Sea Lab Facilitator

**School/Program Area Benefiting from Donation:** SEA LAB SCHOLARSHIPS IN HONOR OF Sgt. Richard Sylvia, Environmental Police

**Donation Amount and/or Description:** \$50.00 to be used as a scholarship for students entering the 4<sup>th</sup> Level (Grade 6) of the 2021 Summer Sea Lab Session. Sgt. Sylvia traveled to Sea Lab for over 20 years, on a weekly basis, to instruct a Boating Safety Course to our 4<sup>th</sup> Level students. The students would take a test at the end of the six-week course. If the student passed, the child would receive a Boating License. Sgt. Sylvia a two-hour drive to instruct at Sea Lab. This he did with a smile on his face and an enthusiastic persona. He instructed close to 2,000 Sea Lab students. Sgt. Sylvia passed unexpectedly close to Christmas. He will be sorely missed by the Sea Lab Community.

**Plans for how donation will be used:** SGT. RICHARD SYLVIA SEA LAB SCHOLARSHIPS  
**If applicable, name where the donated funds will be deposited:** SEA LAB REVOLVING ACCOUNT #1253 - There will be a Committee Formed to asses Student Scholarship Applicants

**Backup paperwork attached (check one):** YES NO Simone Bourgeois will write a thank-you note to the family who has donated the money. She will also inform the donators as to whom their money was given to for scholarship need. Students will follow up with a thank-you note.  
(Any documentation related to the donation)

**Signed: Approved:** 

Applicant Asst. Superintendent of Finance & Operations

Date 4/1/2021

4/1/2021

## NEW BEDFORD PUBLIC SCHOOLS DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

**Date of Request:** JANUARY 12, 2021

**Donor Name (Individual/Business):** JACOBS FAMILY DONOR ADVISE FUND, Southcoast Community Foundation, 128 Union Street, Suite 403, New Bedford, MA 02740  
**ATTN:** Holly Weeden and/or John Vasconcellos

**Name and Title of Person Completing Form:** SIMONE P. BOURGEOIS, SEA LAB FACILITATOR

**School/Program Area Benefiting from Donation:** SEA LAB, NEW BEDFORD PUBLIC SCHOOLS/SCHOLARSHIP FUND FOR STUDENTS OF MINORITY STATUS/NEEDY STUDENT, "SEA LAB – LEWIS TEMPLE SCHOLARSHIP FUND"

**Donation Amount and/or Description:** THE JACOBS FAMILY DONOR ADVISED FUND has funded the Sea Lab RFP request for \$15,000.00. This money will be utilized for scholarship funding for minority and/or low-socio economic status NBPS the ability to participate in the 2021 summer Sea Lab session.

**Plans for how donation will be used:** This donation will be used to provide educational equity for students who qualify for the summer Sea Lab session but cannot afford to attend/matriculate through the Sea Lab Program, grades 3 through 9. The money will be distributed for full as well as partial scholarship funding. The Lewis Temple Scholarship Board will determine which students are recipients.

**If applicable, name where the donated funds will be deposited:** The funds will be deposited into Account #1253, summer session Sea Lab Revolving Account, NBPS.

**Backup paperwork attached (check one):** YES NO The check has been sent to the NBPS Finance and Operations Department. The Mission Statement and Program Description/Impact is included.

*(Any documentation related to the donation)*

**Signed: Approved:**



Applicant Asst. Superintendent of Finance & Operations

Date 4/21/21

4/1/2021



## NEW BEDFORD PUBLIC SCHOOLS DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

**Date of Request:** January 22, 2021

**Donor Name (Individual/Business):** Carol Regan, 50 Main St., Mattapoisett, MA 02739...  
\$50.00 Donation in Memory of Stg. Richard Sylvia

**School/Department Seeking Approval:**

SEA LAB, MARINE SCIENCE EDUCATION CENTER, NEW BEDFORD PUBLIC SCHOOLS

**Name and Title of Person Completing Form:** Simone P. Bourgeois, Sea Lab Facilitator

**School/Program Area Benefiting from Donation:** SEA LAB SCHOLARSHIPS IN HONOR OF Sgt. Richard Sylvia, Environmental Police

**Donation Amount and/or Description:** \$50.00 to be used as a scholarship for students entering the 4<sup>th</sup> Level (Grade 6) of the 2021 Summer Sea Lab Session. Sgt. Sylvia traveled to Sea Lab for over 20 years, on a weekly basis, to instruct a Boating Safety Course to our 4<sup>th</sup> Level students. The students would take a test at the end of the six-week course. If the student passed, the child would receive a Boating License. Sgt. Sylvia a two-hour drive to instruct at Sea Lab. This he did with a smile on his face and an enthusiastic persona. He instructed close to 2,000 Sea Lab students. Sgt. Sylvia passed unexpectedly close to Christmas. He will be sorely missed by the Sea Lab Community.

**Plans for how donation will be used:** SGT. RICHARD SYLVIA SEA LAB SCHOLARSHIPS  
**If applicable, name where the donated funds will be deposited:** SEA LAB REVOLVING ACCOUNT #1253 - There will be a Committee Formed to asses Student Scholarship Applicants

**Backup paperwork attached (check one):** YES NO Simone Bourgeois will write a thank-you note to the family who has donated the money. She will also inform the donators as to whom their money was given to for scholarship need. Students will follow up with a thank-you note.  
(Any documentation related to the donation)

**Signed: Approved:**



Applicant Asst. Superintendent of Finance & Operations

Date

4/1/2021

## NEW BEDFORD PUBLIC SCHOOLS DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

**Date of Request:** January 22, 2021

**Donor Name (Individual/Business):** Melissa and Jared Denzler, 1 Beechtree Drive, Lakeville, MA \$250.00 Donation in Memory of Stg. Richard Sylvia

**School/Department Seeking Approval:**

SEA LAB, MARINE SCIENCE EDUCATION CENTER, NEW BEDFORD PUBLIC SCHOOLS

**Name and Title of Person Completing Form:** Simone P. Bourgeois, Sea Lab Facilitator

**School/Program Area Benefiting from Donation:** SEA LAB SCHOLARSHIPS IN HONOR OF Sgt. Richard Sylvia, Environmental Police

**Donation Amount and/or Description:** \$250.00 to be used as a scholarship for students entering the 4<sup>th</sup> Level (Grade 6) of the 2021 Summer Sea Lab Session. Sgt. Sylvia traveled to Sea Lab for over 20 years, on a weekly basis, to instruct a Boating Safety Course to our 4<sup>th</sup> Level students. The students would take a test at the end of the six-week course. If the student passed, the child would receive a Boating License. Sgt. Sylvia a two-hour drive to instruct at Sea Lab. This he did with a smile on his face and an enthusiastic persona. He instructed close to 2,000 Sea Lab students. Sgt. Sylvia passed unexpectedly close to Christmas. He will be sorely missed by the Sea Lab Community.

**Plans for how donation will be used:** SGT. RICHARD SYLVIA SEA LAB SCHOLARSHIPS  
**If applicable, name where the donated funds will be deposited:** SEA LAB REVOLVING ACCOUNT #1253 - There will be a Committee Formed to asses Student Scholarship Applicants

**Backup paperwork attached (check one):** YES NO Simone Bourgeois will write a thank-you note to the family who has donated the money. She will also inform the donators as to whom their money was given to for scholarship need. Students will follow up with a thank-you note.  
(Any documentation related to the donation)

**Signed: Approved:** 

Applicant Asst. Superintendent of Finance & Operations

Date 3/4/21<sup>21</sup>

4/1/2021

## NEW BEDFORD PUBLIC SCHOOLS DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

**Date of Request:** January 22, 2021

**Donor Name (Individual/Business):** Ronald and Joanne Costa, 5409 Overseas Hwy #362, Marathon, Florida 33050... \$50.00 Donation in Memory of Stg. Richard Sylvia

**School/Department Seeking Approval:**

SEA LAB, MARINE SCIENCE EDUCATION CENTER, NEW BEDFORD PUBLIC SCHOOLS

**Name and Title of Person Completing Form:** Simone P. Bourgeois, Sea Lab Facilitator

**School/Program Area Benefiting from Donation:** SEA LAB SCHOLARSHIPS IN HONOR OF Sgt. Richard Sylvia, Environmental Police

**Donation Amount and/or Description:** \$50.00 to be used as a scholarship for students entering the 4<sup>th</sup> Level (Grade 6) of the 2021 Summer Sea Lab Session. Sgt. Sylvia traveled to Sea Lab for over 20 years, on a weekly basis, to instruct a Boating Safety Course to our 4<sup>th</sup> Level students. The students would take a test at the end of the six-week course. If the student passed, the child would receive a Boating License. Sgt. Sylvia a two-hour drive to instruct at Sea Lab. This he did with a smile on his face and an enthusiastic persona. He instructed close to 2,000 Sea Lab students. Sgt. Sylvia passed unexpectedly close to Christmas. He will be sorely missed by the Sea Lab Community.

**Plans for how donation will be used:** SGT. RICHARD SYLVIA SEA LAB SCHOLARSHIPS  
**If applicable, name where the donated funds will be deposited:** SEA LAB REVOLVING ACCOUNT #1253 - There will be a Committee Formed to asses Student Scholarship Applicants

**Backup paperwork attached (check one):** YES NO Simone Bourgeois will write a thank-you note to the family who has donated the money. She will also inform the donators as to whom their money was given to for scholarship need. Students will follow up with a thank-you note.  
(Any documentation related to the donation)

**Signed: Approved:** 

Applicant Asst. Superintendent of Finance & Operations

**Date** 3/4/2021

4/1/2021

## NEW BEDFORD PUBLIC SCHOOLS DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*


**Date of Request:** February 2, 2021

**Donor Name (Individual/Business):** Laurence and Karen Chenier, 110 Trotters Lane, Marstons Mill, MA 02648... \$50.00 Donation in Memory of Stg. Richard Sylvia

**School/Department Seeking Approval:**

SEA LAB, MARINE SCIENCE EDUCATION CENTER, NEW BEDFORD PUBLIC SCHOOLS

**Name and Title of Person Completing Form:** Simone P. Bourgeois, Sea Lab Facilitator

  
**School/Program Area Benefiting from Donation:** SEA LAB SCHOLARSHIPS IN HONOR OF Sgt. Richard Sylvia, Environmental Police

**Donation Amount and/or Description:** \$50.00 to be used as a scholarship for students entering the 4<sup>th</sup> Level (Grade 6) of the 2021 Summer Sea Lab Session. Sgt. Sylvia traveled to Sea Lab for over 20 years, on a weekly basis, to instruct a Boating Safety Course to our 4<sup>th</sup> Level students. The students would take a test at the end of the six-week course. If the student passed, the child would receive a Boating License. Sgt. Sylvia a two-hour drive to instruct at Sea Lab. This he did with a smile on his face and an enthusiastic persona. He instructed close to 2,000 Sea Lab students. Sgt. Sylvia passed unexpectedly close to Christmas. He will be sorely missed by the Sea Lab Community.

**Plans for how donation will be used:** SGT. RICHARD SYLVIA SEA LAB SCHOLARSHIPS  
**If applicable, name where the donated funds will be deposited:** SEA LAB REVOLVING ACCOUNT #1253 – There will be a Committee Formed to asses Student Scholarship Applicants

**Backup paperwork attached (check one):** YES NO Simone Bourgeois will write a thank-you note to the family who has donated the money. She will also inform the donators as to whom their money was given to for scholarship need. Students will follow up with a thank-you note.  
(Any documentation related to the donation)

**Signed: Approved:** 

Applicant Asst. Superintendent of Finance & Operations

**Date** 4/1/2021

4/1/2021

## NEW BEDFORD PUBLIC SCHOOLS DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

**Date of Request:** February 8, 2021

**Donor Name (Individual/Business):** Patricia Michaud, 32 Normand Street, Dartmouth, MA 02747... \$50.00 Donation in Memory of Stg. Richard Sylvia

**School/Department Seeking Approval:**

SEA LAB, MARINE SCIENCE EDUCATION CENTER, NEW BEDFORD PUBLIC SCHOOLS

**Name and Title of Person Completing Form:** Simone P. Bourgeois, Sea Lab Facilitator

*Simone P. Bourgeois, Facilitator*  
**School/Program Area Benefiting from Donation:** SEA LAB SCHOLARSHIPS IN HONOR OF Sgt. Richard Sylvia, Environmental Police

**Donation Amount and/or Description:** \$50.00 to be used as a scholarship for students entering the 4<sup>th</sup> Level (Grade 6) of the 2021 Summer Sea Lab Session. Sgt. Sylvia traveled to Sea Lab for over 20 years, on a weekly basis, to instruct a Boating Safety Course to our 4<sup>th</sup> Level students. The students would take a test at the end of the six-week course. If the student passed, the child would receive a Boating License. Sgt. Sylvia a two-hour drive to instruct at Sea Lab. This he did with a smile on his face and an enthusiastic persona. He instructed close to 2,000 Sea Lab students. Sgt. Sylvia passed unexpectedly close to Christmas. He will be sorely missed by the Sea Lab Community.

**Plans for how donation will be used:** SGT. RICHARD SYLVIA SEA LAB SCHOLARSHIPS  
**If applicable, name where the donated funds will be deposited:** SEA LAB REVOLVING ACCOUNT #1253 – There will be a Committee Formed to asses Student Scholarship Applicants

**Backup paperwork attached (check one):** YES NO Simone Bourgeois will write a thank-you note to the family who has donated the money. She will also inform the donators as to whom their money was given to for scholarship need. Students will follow up with a thank-you note.  
(Any documentation related to the donation)

**Signed: Approved:** *Andrew Oseguera*

Applicant Asst. Superintendent of Finance & Operations

Date *4/14/2021*

4/1/2021



## NEW BEDFORD PUBLIC SCHOOLS DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

**Date of Request:** February 8, 2021

**Donor Name (Individual/Business):** Edith Marshall, 3 Ledgewood Boulevard, APT C65, Dartmouth, MA 02747... \$50.00 Donation in Memory of Stg. Richard Sylvia

**School/Department Seeking Approval:**

SEA LAB, MARINE SCIENCE EDUCATION CENTER, NEW BEDFORD PUBLIC SCHOOLS

**Name and Title of Person Completing Form:** Simone P. Bourgeois, Sea Lab Facilitator

*Simone Bourgeois, Facilitator*

**School/Program Area Benefiting from Donation:** SEA LAB SCHOLARSHIPS IN HONOR OF Sgt. Richard Sylvia, Environmental Police

**Donation Amount and/or Description:** \$50.00 to be used as a scholarship for students entering the 4<sup>th</sup> Level (Grade 6) of the 2021 Summer Sea Lab Session. Sgt. Sylvia traveled to Sea Lab for over 20 years, on a weekly basis, to instruct a Boating Safety Course to our 4<sup>th</sup> Level students. The students would take a test at the end of the six-week course. If the student passed, the child would receive a Boating License. Sgt. Sylvia a two-hour drive to instruct at Sea Lab. This he did with a smile on his face and an enthusiastic persona. He instructed close to 2,000 Sea Lab students. Sgt. Sylvia passed unexpectedly close to Christmas. He will be sorely missed by the Sea Lab Community.

**Plans for how donation will be used:** SGT. RICHARD SYLVIA SEA LAB SCHOLARSHIPS  
**If applicable, name where the donated funds will be deposited:** SEA LAB REVOLVING ACCOUNT #1253 – There will be a Committee Formed to asses Student Scholarship Applicants

**Backup paperwork attached (check one):** YES NO Simone Bourgeois will write a thank-you note to the family who has donated the money. She will also inform the donators as to whom their money was given to for scholarship need. Students will follow up with a thank-you note.  
(Any documentation related to the donation)

**Signed: Approved:** *Andrew O'Sullivan*

Applicant Asst. Superintendent of Finance & Operations

Date ~~4/1/2021~~

4/1/2021

# NEW BEDFORD PUBLIC SCHOOLS DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

**Date of Request:** February 10, 2021

**Donor Name (Individual/Business):** Alan and Jackie Demers, 178 Thompson Street, New Bedford, MA 02740-3143... \$25.00 Donation in Memory of Sgt. Richard Sylvia

**School/Department Seeking Approval:**

SEA LAB, MARINE SCIENCE EDUCATION CENTER, NEW BEDFORD PUBLIC SCHOOLS

**Name and Title of Person Completing Form:** Simone P. Bourgeois, Sea Lab Facilitator

**School/Program Area Benefiting from Donation:** SEA LAB SCHOLARSHIPS IN HONOR OF Sgt. Richard Sylvia, Environmental Police

**Donation Amount and/or Description:** \$25.00 to be used as a scholarship for students entering the 4<sup>th</sup> Level (Grade 6) of the 2021 Summer Sea Lab Session. Sgt. Sylvia traveled to Sea Lab for over 20 years, on a weekly basis, to instruct a Boating Safety Course to our 4<sup>th</sup> Level students. The students would take a test at the end of the six-week course. If the student passed, the child would receive a Boating License. Sgt. Sylvia a two-hour drive to instruct at Sea Lab. This he did with a smile on his face and an enthusiastic persona. He instructed close to 2,000 Sea Lab students. Sgt. Sylvia passed unexpectedly close to Christmas. He will be sorely missed by the Sea Lab Community.

**Plans for how donation will be used:** SGT. RICHARD SYLVIA SEA LAB SCHOLARSHIPS  
**If applicable, name where the donated funds will be deposited:** SEA LAB REVOLVING ACCOUNT #1253 - There will be a Committee Formed to asses Student Scholarship Applicants

**Backup paperwork attached (check one):** YES NO Simone Bourgeois will write a thank-you note to the family who has donated the money. She will also inform the donators as to whom their money was given to for scholarship need. Students will follow up with a thank-you note.  
(Any documentation related to the donation)

**Signed: Approved:**

Applicant Asst. Superintendent of Finance & Operations

Date 4/1/2021



## NEW BEDFORD PUBLIC SCHOOLS DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

**Date of Request:** February 10, 2021

**Donor Name (Individual/Business):** Mrs. Elsie Louro, 178 Thompson Street, New Bedford, MA 02740-3143... \$100.00 Donation in Memory of Sgt. Richard Sylvia

**School/Department Seeking Approval:**

SEA LAB, MARINE SCIENCE EDUCATION CENTER, NEW BEDFORD PUBLIC SCHOOLS

**Name and Title of Person Completing Form:** Simone P. Bourgeois, Sea Lab Facilitator

*Simone Bourgeois*  
**School/Program Area Benefiting from Donation:** SEA LAB SCHOLARSHIPS IN HONOR OF Sgt. Richard Sylvia, Environmental Police

**Donation Amount and/or Description:** \$100.00 to be used as a scholarship for students entering the 4<sup>th</sup> Level (Grade 6) of the 2021 Summer Sea Lab Session. Sgt. Sylvia traveled to Sea Lab for over 20 years, on a weekly basis, to instruct a Boating Safety Course to our 4<sup>th</sup> Level students. The students would take a test at the end of the six-week course. If the student passed, the child would receive a Boating License. Sgt. Sylvia a two-hour drive to instruct at Sea Lab. This he did with a smile on his face and an enthusiastic persona. He instructed close to 2,000 Sea Lab students. Sgt. Sylvia passed unexpectedly close to Christmas. He will be sorely missed by the Sea Lab Community.

**Plans for how donation will be used:** SGT. RICHARD SYLVIA SEA LAB SCHOLARSHIPS  
**If applicable, name where the donated funds will be deposited:** SEA LAB REVOLVING ACCOUNT #1253 - There will be a Committee Formed to asses Student Scholarship Applicants

**Backup paperwork attached (check one):** YES NO Simone Bourgeois will write a thank-you note to the family who has donated the money. She will also inform the donators as to whom their money was given to for scholarship need. Students will follow up with a thank-you note.  
(Any documentation related to the donation)

**Signed: Approved:**

Applicant Asst. Superintendent of Finance & Operations

Date 4/1/2021

## NEW BEDFORD PUBLIC SCHOOLS

## DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

Date of Request: 1/28/2021

Donor Name (Individual/Business): Outlook Supplies LLC, 88 Outlook Dr., Lexington, MA 02421

School/Department Seeking Approval: Supplemental Services

Name and Title of Person Completing Form: Jennifer Ferland, Exec. Dir./Strategic Init. & Part.

School/Program Area Benefiting from Donation: New Bedford Schools

Donation Amount and/or Description: Donation of 20,000 PPE Masks

Plans for how donation will be used: In support of providing PPE to New Bedford Schools

If applicable, name where the donated funds will be deposited: \_\_\_\_\_

Backup paperwork attached (check one): YES ☒ NO ☐  
(Any documentation related to the donation)

Signed:

Applicant

Date

Approved:

Asst. Superintendent of Finance & Operations

4/1/2021 3/4/2021

Date

## NEW BEDFORD PUBLIC SCHOOLS

## DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

Date of Request: February 18, 2021

Donor Name (Individual/Business): Simplex Janitorial

School/Department Seeking Approval: Facilities Operations

Name and Title of Person Completing Form: Al Oliveira

School/Program Area Benefiting from Donation: Facilities Snow Plowing Operations

Donation Amount and/or Description: 20 high visible winter jackets and 48 high visible beanies  
\$50.00 per jacket totaling \$1,000.00 and \$6.00 per beanie totaling \$288. Grand Total \$1,288.00

Plans for how donation will be used: Facilities Snow Plowing Staff

If applicable, name where the donated funds will be deposited: N/A

Backup paperwork attached (check one): YES ☒ NO ☐  
(Any documentation related to the donation)

Signed:

Applicant

Date

Approved:

Asst. Superintendent of Finance & Operations

4/1/2021

Date

# NEW BEDFORD PUBLIC SCHOOLS

## DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

**Date of Request:** 1/29/2021

**Donor Name (Individual/Business):** Aldrianna Robitaille & Kimberley Perre

**School/Department Seeking Approval:** Wraparound Services Department

**Name and Title of Person Completing Form:** Erin Duarte, Lead Wraparound Coordinator

**School/Program Area Benefiting from Donation:** Jacobs Elementary (Mekney Vento Students)

**Donation Amount and/or Description:** Backpacks (40) filled w/ school supplies, books, non-perishable snacks, hygiene products, small toys, hand sanitizer, masks, socks, gloves, & hats

**Plans for how donation will be used:** Donation will be given to students identified as MKY due to homelessness

**If applicable, name where the donated funds will be deposited:** \_\_\_\_\_

**Backup paperwork attached (check one):** YES ☐ NO ☒   
*(Any documentation related to the donation)*

**Signed:**

Erin Duarte

**Applicant**

1/29/2021  
**Date**

**Approved:**

Andrew Osean

**Asst. Superintendent of Finance & Operations**

1/29/21 April 1, 2021  
**Date**

**NEW BEDFORD PUBLIC SCHOOLS**  
**DONATION ACCEPTANCE REQUEST FORM**

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

**Date of Request:** 2/3/21

**Donor Name (Individual/Business):** Ohiopyle Prints, Inc.

**School/Department Seeking Approval:** New Bedford High School

**Name and Title of Person Completing Form:** Bernadette Coelho, Headmasster

**School/Program Area Benefiting from Donation:** New Bedford High School

**Donation Amount and/or Description:** \$100.19

**Plans for how donation will be used:** To be determined

**If applicable, name where the donated funds will be deposited:** Gift Account

**Backup paperwork attached (check one):** YES ☐ NO ☒  
(Any documentation related to the donation)

**Signed:**

Bernadette Coelho

Applicant

2/3/2021

Date

**Approved:**

Andrew O'Shea

Asst. Superintendent of Finance & Operations

3/4/2021 4/1/2021

Date

## NEW BEDFORD PUBLIC SCHOOLS

## DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

Date of Request: 2/22/2021

Donor Name (Individual/Business): Teressa L'Heureux

School/Department Seeking Approval: NBHS Music Department

Name and Title of Person Completing Form: Timothy Mason

School/Program Area Benefiting from Donation: NBHS Band/Jazz Band

Donation Amount and/or Description: Roland Electronic Drum Kit and accessories, 1 trumpet

Plans for how donation will be used: To provide access for NBHS students to instruments

If applicable, name where the donated funds will be deposited: \_\_\_\_\_

Backup paperwork attached (check one): YES ☐ NO ☒  
(Any documentation related to the donation)

**Signed:**

Timothy Mason

Applicant

2/22/2021

Date

**Approved:**

Andrew O'Shea

Asst. Superintendent of Finance & Operations

3/4/2021

4/1/2021

Date

# NEW BEDFORD PUBLIC SCHOOLS

## DONATION ACCEPTANCE REQUEST FORM

*Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.*

Date of Request: 2/24/2021

Donor Name (Individual/Business): Amanda Cenerizio

School/Department Seeking Approval: New Bedford High School Music Dept.

Name and Title of Person Completing Form: Timothy Mason

School/Program Area Benefiting from Donation: NBHS Music Dept.

Donation Amount and/or Description: 2 keyboards, 2 stands, 1 keyboard amp.

Plans for how donation will be used: To support the piano/instrumental music program

If applicable, name where the donated funds will be deposited: \_\_\_\_\_

Backup paperwork attached (check one): YES ☐ NO ☒  
(Any documentation related to the donation)

Signed:

Timothy Mason *BC*  
Applicant

Date

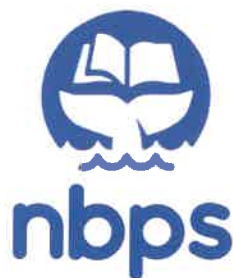
Approved:

Andrew Oseary  
Asst. Superintendent of Finance & Operations

4/1/2021

Date





THOMAS ANDERSON  
SUPERINTENDENT

## NEW BEDFORD PUBLIC SCHOOLS

PAUL RODRIGUES ADMINISTRATION BUILDING  
455 COUNTY STREET  
NEW BEDFORD, MASSACHUSETTS 02740  
[www.newbedfordschools.org](http://www.newbedfordschools.org)

(508) 997-4511

*"We are committed to developing a community of learners who are academically proficient, demonstrate strong character and exhibit self-confidence."*

KAREN A. TREADUP  
DEPUTY SUPERINTENDENT

ANDREW O'LEARY  
ASSISTANT SUPERINTENDENT  
OF FINANCE & OPERATIONS

HEATHER EMSLEY  
EXECUTIVE DIRECTOR OF  
HUMAN CAPITAL SERVICES

JENNIFER FERLAND  
EXECUTIVE DIRECTOR OF  
STRATEGIC INITIATIVES & PARTNERSHIPS

SANDRA FORD  
EXECUTIVE DIRECTOR OF  
SPECIAL EDUCATION & STUDENT SERVICES

SONIA WALMSLEY  
EXECUTIVE DIRECTOR OF  
EDUCATIONAL ACCESS & PATHWAYS

To: New Bedford School Committee

Thomas Anderson  
Superintendent of Schools

From: Andrew O'Leary  
Asst Supt Finance & Operations

Date: March 26, 2021

Subject: Balance out Accounts

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Per the City of New Bedford end of year (EOY) close out procedures, we request School Committee allow for the Chair of Finance Sub Committee to approve transfers on a weekly basis thru June 30, 2021. Approved transfers will be presented to the full committee at each School Committee meeting.

ABO/sah

